

THE TOWN OF STE. ANNE

MINUTES OF THE REGULAR COUNCIL MEETING  
July 19, 2016  
Town of Ste. Anne Council Chambers 7:00 pm

Members Present: Mayor Richard Pelletier  
Councilor Wayne Setlack  
Councilor Yvan St. Vincent  
Councilor Ginette Gagnon  
Councilor Maranda Lanouette

Also Present: Chief Administrative Officer, Nicole Champagne  
Operations Manager, Marc Darker

Absent: None

Delegations:

169-16 **Adoption of Agenda** Gagnon - Setlack

Be it resolved that the agenda duly presented to Council of July 19, 2016 now be adopted as prepared with the following additions:

- h. – EMC by Interim
- i. – Sidewalks on Centrale Ave.

Carried

170-16 **Minutes** Lanouette - Setlack

Be it resolved that the minutes of the last regular Council of the Town of Sainte-Anne meeting of June 28, 2016 now be accepted as circulated.

Carried

**Council / Committee / Staff**

7:05 pm Marc Darker presented a verbal report to the Council of the Town of Sainte-Anne.

171-16 CDC Minutes/Constitution Gagnon – Setlack

Be it resolved the Town of Sainte-Anne Council approve the minutes of April 11, April 27, May 9 and June 6, 2016.

Be it resolved that the Town of Sainte-Anne not accept the changes made to the c  
Carried

**Administration**

172-16 1. Accounts Payable Lanouette - Setlack

Be it resolved that the following accounts be approved for payment:

Disbursements (June 2016)	\$231,884.26
Payroll (June 2016)	\$55,580.41
Disbursements (July 19, 2016)	\$41,471.31

Carried

173-16 2. Financial Statements Lanouette - Setlack

Be it resolved that the Financial Statements for the period ending June 30, 2016 be accepted.

Carried

174-16 3. Building Permits Gagnon - Setlack

Be it resolved that the June 2016 Building Permit report be accepted as presented.

Carried

175-16 4. Policy Manual Gagnon - Setlack

Whereas the Town of Sainte-Anne Policy Manual has carefully been reviewed by Council;  
Be it resolved that the Town Policy Manual be adopted as of July 19, 2016.

Carried

176-16 5. Utility Cost Allocation Lanouette - Setlack

Whereas The Town of Sainte-Anne has continually allocated certain amount each year to the Utility Fund;  
Be it resolved that the cost be allocated to the Utility Fund as follow

- a. CAO – 10%
- b. Operations Manager – 15%
- c. Service Truck – 25%
- d. Public Work Employees – Actual labor time

Carried

177-16 6. 2016 Annual Grants Gagnon - Lanouette

Pursuant to section 261(1) of the Municipal Act, be it resolved that the Council of the Town of Ste. Anne hereby authorize payment of grants for the year 2016 as follows:

- a. Sport et Loisirs Ste. Anne Sport and Recreation for an amount of \$32,600.00 to be used for the arena/curling and parks operating purposes for the year 2016-2017
- b. Bibliothèque Ste-Anne Library for an amount of \$20,000.00 to be used for operating purposes for 2016 plus an additional \$8,000 for programming as approved in the 2106 Financial Plan;
- c. Pulford Community Services Inc. for an amount of \$12,000.00 to cover costs of the recycling program for town residents;
- d. La Corporation de développement communautaire Ste. Anne Community Development Corporation for an amount of \$17,500.00 to be used for operating purposes in 2016; a payment of \$4,682.33 to Place Ste. Anne, year 10 of the 15 year agreement;
- e. Villa Youville for an amount of \$25,000, year 4 of the 16 year agreement for the financial assistance towards the 24 unit Supportive Housing Complex;
- f. Ste. Anne Hospital for an amount of \$60,000, year 4 of a 10 year agreement for the Town’s contribution towards the expansion;
- g. Ste. Anne Parish for the amount of \$1,215.50, year 5 of the 10 year agreement for the trenching on its property to help with drainage on Arena Rd.
- h. Accueil Kateri Food Bank in Ste. Anne for the amount of \$1,800 for operating costs.

Carried

**Correspondence**

178-16 7. Subdivision 4351-15-7506 Lanouette - Setlack

Whereas the application initially proposed to subdivide the existing holding into 2 lots;  
And whereas the subdivision has now been revised;  
And whereas the subdivision application meets the intent of Transitional Area Policies of the Town of Sainte-Anne;  
Be it resolved that Council accept the revised subdivision proposal with the following conditions:

- a. That the applicant obtains written confirmation from the regional Technical Services Engineer that the drainage from this development would not adversely affect the provincial highway system.

- b. That CN’s requirements for residential development in close proximity to a Railway Right-of-way are met or a signed approval from CN for any other type of requirement.
- c. That a development agreement be entered into with the Town of Sainte-Anne.

Carried

179-16 8. EMC Interim Setlack - Gagnon

Whereas Mr. Richard Maynard has accepted to fill the position of Emergency Manager  
Be it resolved that Mr. Richard Maynard be paid monthly until such time.

Carried

Correspondence was acknowledged from Energy East Project.  
Correspondence was acknowledged from Ste. Anne Fund.  
Correspondence was acknowledged from Ste. Anne Collegiate.

180-16 **In Camera** Setlack – St. Vincent

Be it resolved that Council of the Town of Ste. Anne dissolve into a committee as a whole in-camera to discuss negotiation issues in a closed session in-camera at 8:16 pm and as per Section 83(1)(d) of The Municipal Act. Each member of Council of the Town of Ste. Anne is to keep in confidence the matters discussed at this session which is closed to the public under subsection 152(3) and that the committee decides to keep confidential until the matter is discussed at a meeting of the Council of the Town of Ste. Anne or of a committee conducted in public.

Carried

181-16 Re-Open of Council Meeting St. Vincent - Gagnon

Pursuant to section 152(4) of the Municipal Act;  
Be it resolved, that the Council of the Town of Sainte-Anne now come out of camera meeting at 9:03 pm and therefore re-open regular council meeting of July 19, 2016 as per scheduled agenda.

Carried

182-16 **Adjournment** Setlack - Gagnon

9:04 pm  
Carried

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MAYOR, Richard Pelletier

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Admin Assistant, Geneviève Gingras