

THE TOWN OF STE. ANNE

MINUTES OF THE REGULAR COUNCIL MEETING
December 13, 2016
Town of Ste. Anne Council Chambers 7:00 pm

Members Present: Mayor Richard Pelletier
Councilor Wayne Setlack
Councilor Yvan St. Vincent
Councilor Ginette Gagnon
Councilor Maranda Lanouette

Also Present: Acting Chief Administrative Officer, Geneviève Gingras
Operation's Manager, Marc Darker

Absent: None

Delegations: Guillaume Schirru - CDC

272-16 **Adoption of Agenda** Setlack - Gagnon

Be it resolved that the agenda duly presented to Council of December 13, 2016 now be adopted as prepared.

Carried

273-16 **Minutes** Setlack - Gagnon

Be it resolved that the minutes of the last regular Council of the Town of Sainte-Anne meeting of November 15, 2016 now be accepted as circulated.

Carried

Council / Committee / Staff

274-16 Library Minutes Lanouette - Gagnon

Be it resolved the Town of Sainte-Anne Council acknowledge the minutes of October 3rd and November 14th, 2016

Carried

Administration

275-16 Accounts Payable Lanouette – St. Vincent

Be it resolved that the following accounts be approved for payment:

Disbursements (November 15th, 2016) \$398,676.88

Carried

276-16 Financial Statements Lanouette - Setlack

Be it resolved that the Financial Statements for the period ending November 30th, 2016 be accepted.

Carried

277-16 Building Permits Setlack - Lanouette

Be it resolved that Council for the Town of Sainte-Anne hereby accepts the building permit report as of November 2016 as presented.

Carried

Council reviewed the Waste & Recycling Special Service Plan for 2017 to 2022, and directed certain adjustments.

278-16 Waste & Recycling Special Service Setlack – Gagnon

Be it resolved that the Waste & Recycling Special Service Plan be adjusted as discussed and be advertised.

Carried

279-16 CAO Interviews Setlack – Gagnon

Whereas the Town utilized the services of Way To Go Consulting Inc. for the recruitment process for the Chief Administrative Officer position;

And whereas Mayor Richard Pelletier & Councillor St. Vincent are required for the interview process;

Be it resolved that the members of council be entitled to indemnities duly stipulated in By-Law 1-2016.

Carried

280-16 Interim Budget 2017 St. Vincent - Gagnon

Whereas Section 163 of The Municipal Act provides that a Council of the Town of Ste. Anne may adopt an interim operating budget to have effect only until the Council of the Town of Ste. Anne adopt the operating budget for the 2017 fiscal year;

Therefore be it resolved that Council of the Town of Ste. Anne adopt the following interim operating budget for the 2017 fiscal year:

General Government Services	\$300,000.00
Protective Services	\$400,000.00
Transportation Services	\$450,000.00
Environmental Health Services	\$45,000.00
Public Health & Welfare Services	\$2,000.00
Environmental Development Services	\$5,000.00
Economic Development Services	\$50,000.00
Recreation and Cultural Services	\$150,000.00
Fiscal Service	\$300,000.00
<u>Utility Operating Services</u>	<u>\$700,000.00</u>
Total Basic Expenditures	\$2,402,000.00

Carried

281-16 Finance Workshop Lanouette – Gagnon

Whereas the Manitoba Municipal Administrator Association is presenting the 2017 Finance Workshop for municipal administrator on January 19th & 20th, 2017 in Portage la Prairie;

Be it resolved that Council for the Town of Ste. Anne authorizes A/CAO Geneviève Gingras to attend the Finance Workshop;

And be it also resolved that the A/CAO be entitled to indemnities and out of pocket expenses and this including mileage per maximum amounts duly stipulated in By-Law 1-2016.

Carried

282-16 EOC Gagnon – Setlack

The Emergency Operating Centre is a facility made available to the public, organizations & commercial enterprises at a charge of \$50;

Be it resolved that Council for the Town of Sainte-Anne wishes to offer the EOC at no cost for not-for-profit community based organization.

And be it also resolved to amend the Town Policy Manual accordingly.

Carried

283-16 Transfer of Reserve Funds Setlack – St. Vincent

Whereas the 2016 Financial Plan authorizes the purchase of Jaws of Life in the amount of \$28,000, funds transferable from the Protection reserve;

And whereas the item was purchased in March of 2016 in the amount of 28,599.90;

Be it resolved Council for the Town of Ste. Anne authorize the transfer of \$28,599.90 from the Protection reserve.

Carried

284-16 CDC – Marketing Agent Gagnon – Lanouette

Whereas the Town of Ste. Anne has included an amount of \$44,000. in the 2016 financial plan for the COC to be the Town’s marketing agent;

Be it resolved that the Town of Sainte Anne payout the amount as budgeted in the 2016 financial plan.

Carried

285-16 Staff Recognition Lanouette - Setlack

Whereas, the Council of the Town of Ste. Anne recognizes the efforts duly put out by its employees and also many extra hours of management staff to ensure that the work is done as required;

Be it resolved, that the Council of the Town of Ste. Anne hereby approve Christmas bonuses to be paid to its permanent employees employed at the time of payout as follows:

For management staff such as head of departments, that a bonus of \$300.00 be paid for 2016;

For other full time employees duly appointed by Council of the Town of Ste. Anne, that a bonus of \$200.00 for the year 2016 now be paid and prorated for the new employees hired in 2016;

And further be it resolved that the Council of the Town of Ste. Anne hereby authorizes the Acting Chief Administrative Officer, Geneviève Gingras to arrange for the purchase and delivery of a Christmas turkey or ham to all permanent employees as indicated above and also our Fire Chief for his services.

Carried

Delegation

7:15 pm Guillaume Schirru, Agent for the Community Development Corporation, made a presentation to Council to report on the CDC’s operation progress in the last year, the daily activities and programming and overall processes. Mr. Schirru also emphasized

to Council on goals and future harmonized vision with the Town of Sainte-Anne for community growth.

286-16 Support for CDC Lanouette – Gagnon

Be it resolved that the Council for the Town of Sainte-Anne offers its continued support to the Community Development Corporation for the vision of prosperity and growth within the Town.

Carried

Correspondence

287-16 Invasive Species Council of Manitoba (ISCM) St. Vincent - Lanouette

Whereas a letter was received from Invasive Species Council of Manitoba requesting support from Council to help support the ongoing efforts and their actions related to invasive species and an opportunity to partner with the ISCM;

Be it resolve that Council regretfully decline the request.

Carried

Council Other correspondence and information was acknowledged by

By-Law

288-16 By-Law 8-2016 Gagnon – Lanouette

By-Law 8-2016 being a By-Law to rezone Lot 16 of Plan 3627 aka 71 Centrale Ave. from “RS” Residential Single to “CC” Commercial Centrale zone;

Be it resolved that this by-law now receive first reading.

Carried

289-16 AMBM – North American Networking Lanouette – St. Vincent

Whereas Executive Director of the Association of Manitoba Bilingual Municipalities made a presentation to Council on November 15, 2016 requesting for the Town to join the North American Network of Francophone Communities to promote, keep alive and celebrate the French presence in North America;

Be it resolved that the Town of Sainte-Anne undertakes to join the North American Network of Francophone and Francophile cities and communities.

Carried

290-16 Subdivision 4351-15-7631 Seltlack – Lanouette

Whereas the Town of Sainte-Anne has received a subdivision application for Lot 7 Plan 14927, also known as 490 Traverse Rd;

And whereas Council has decided not to continue with a Secondary Plan for the Southwest part of Town;

Be it resolved that Council for the Town of Sainte-Anne decline the subdivision application 4351-15-7631 for Lot 7 Plan 14927.

Carried

291-16 **In Camera** Setlack - Gagnon

Be it resolved that Council of the Town of Ste. Anne dissolve into a committee as a whole in-camera to discuss personnel issues in a closed session in-camera at 8:48 pm and as per Section 83(1)(d) of The Municipal Act each member of Council of the Town of Ste. Anne is to keep in confidence the matters discussed at this session which is closed to the public under subsection 152(3) and that the committee decides to keep confidential until the matter is discussed at a meeting of the Council of the Town of Ste. Anne or of a committee conducted in public.

Carried

292-16 Re-open of Council Meeting Setlack - Pelletier

Pursuant to section 152(4) of the Municipal Act;
Be it resolved, that the Council of the Town of Ste. Anne now come out of the in-camera session at 10:45 pm and therefore re-open regular council meeting of December 13, 2016 as per scheduled agenda.

Carried

While in Camera Council agreed to extend the Regular Meeting for an additional 45 minutes.

293-16 Town Employee salary Gagnon – Pelletier

Be it resolved, that the Council of the Town of Ste. Anne hereby approve a salary increase of 1.5 % for permanent employees for the year 2017.

294-16 **Adjournment** Setlack - Lanouette

Be It Resolved the meeting be adjourned.

10:46 pm
Carried

MAYOR, Richard Pelletier

Geneviève Gingras, A/CAO