

THE TOWN OF STE. ANNE

MINUTES OF THE REGULAR COUNCIL MEETING
April 11, 2017
Town of Ste. Anne Council Chambers 7:00 pm

Members Present: Mayor Richard Pelletier
Councilor Wayne Setlack
Councilor Yvan St. Vincent
Councilor Ginette Gagnon
Councilor Maranda Lanouette

Also, Present: Chief Administrative Officer, Geneviève Gingras
Operation's Manager, Marc Darker
Assistant Chief Administrative Officer, Brigitte Klem

Absent: None

Delegations: None

92-17 Adoption of Agenda Setlack -
Gagnon

BE IT RESOLVED that the agenda duly presented to Council of April 11th, 2017 now be adopted as prepared.

Carried

93-17 Minutes Gagnon -
Setlack

BE IT RESOLVED that the minutes of the last regular Council of the Town of Sainte-Anne meeting of March 21st 2017 now be accepted as circulated.

Carried

Council / Committee / Staff

- Marc Darker presented a verbal report to the Council in regards to meeting with Manitoba Infrastructure and Transportation to establish a timeline for work to be completed at Centrale and Traverse.
- Councilor Lanouette presented a verbal report in regards to the CDC annual general meeting. There were discussions on community togetherness, tourism and town development. There is a member stepping down therefore there is an opening for a new member.
- The Ste. Anne restitution committee provided Council with a copy of their 2016 committee report.

94 – 17 March 2017 building permit report Setlack - Gagnon

BE IT RESOLVED THAT the Building permit report for March, 2017 be accepted as presented.

Carried

Administration

95 – 17 Council meeting date Lanouette - Setlack

BE IT RESOLVED that the regular council meeting scheduled on a May 23rd, 2017 be rescheduled to Wednesday May 24th, 2017.

Carried

96 – 17 Accounts Payable Setlack - Gagnon

BE IT RESOLVED THAT the Accounts Receivable Report for March, 2017 be accepted as presented.

Carried

97 – 17 Financial Plan 2017 Public Hearing meeting Gagnon -
Setlack

BE IT RESOLVED THAT the Public Hearing for the 2017 Financial Plan is scheduled for March 27, 2017 at 7:00 pm.

Carried

Delegation

At this point of the meeting, that is 7:45 pm, Council proceeded to have the annual meeting of the

Fonds Martin Courcelle Trust Fund – December 31st, 2016

Members present: Mayor Richard Pelletier
 Councilor Wayne Setlack
 Councilor Yvan St.Vincent
 Councilor Ginette Gagnon
 Councilor Maranda Lanouette
 Mr Richard Maynard

Member absent: Mr. Léon Tétrault
 Dr. Gérard Gobeil
 Mrs. Agnes Pelletier

Also, present: CAO, Genviève Gingras
 ACAO, Brigitte Klem
 Operations Manager, Marc Darker

98 – 17 Financial Report - 2016 Lanouette -
Setlack

WHEREAS the December 31st, 2016 financial report was presented;

BE IT RESOLVED THAT the report be accepted as prepared.

Carried

Correspondence for action

99 – 17 Seine Rat River Conservation District Gagnon -
Lanouette
Request for support

WHEREAS the Town of Ste. Anne has reviewed Seine Rat River Conservation District's request for support;

AND WHEREAS the Seine Rat River Conservation District requests authority from the Town of Ste. Anne to borrow up to \$210,000.00 for said purchase as it is over the current approved limit of \$50,000.00 set out in their Order in Council;

AND WHEREAS the amount borrowed will be in the form of a mortgage solely to fund the purchase of said office and will be closed when the balance is paid in full;

AND WHEREAS the member municipalities of the Seine Rat River Conservation District including the Municipalities of Emerson – Franklin, and Ritchot, the Rural Municipalities of Springfield, Ste. Anne, Taché, Hanover, La Broquerie, Piney, Reynolds, De Salaberry, and Stuartburn; the Towns of Ste. Anne and Niverville; the Village of St. Pierre-Jolys; and the City of Steinbach will assume full financial responsibility for the mortgage in the event that the Seine Rat River Conservation District ceases to exist before the mortgage is paid off subject to provisions of *The Municipal Act and The Conservation District Act*;

AND WHEREAS the Town of Ste. Anne originally denied Seine Rat River Conservation District's Request for support;

THEREFORE, BE IT RESOLVED; THAT the Town of Ste. Anne rescinds resolution facility.

Carried

100 - 17 Ste. Anne Collegiate scholarship Lanouette – Setlack

WHEREAS the Scholarship and Awards Committee from Ste. Anne Collegiate has requested a scholarship donation for a 2017 graduate;

BE IT RESOLVED that the Council of the Town of Sainte-Anne hereby authorize a donation of \$500.00 towards the Scholarship and Awards Committee of Ste. Anne Collegiate.

Carried

101 – 17 Federation of Canadian Municipalities Lanouette - Setlack

WHEREAS the FCM established a Legal Defense Fund to cover the legal costs of defending municipal jurisdiction in a broad range of cases and;

WHEREAS this fund has been fully depleted and the FCM wants to continue providing this service to Canadian Municipalities;

BE IT RESOLVED THAT a payment in the amount of \$52.50 be authorized.

Carried

102 – 17 Lion's Club kite festival Setlack -
Gagnon

WHEREAS the Lion's Club Kite Festival will be taking place on June 10, 2017;

AND WHEREAS the Lion's Club has requested to place a temporary banner at the Town of Ste. Anne sign on highway number 12 to promote their festival;

THEREFORE, BE IT RESOLVED THAT Council authorize the Lion's Club the temporary placement of their banner.

Carried

By-Laws

103 – 17 By-Law 4-2017 Lanouette -
Gagnon

By-law 4-2017 being a By-Law to amend The Town of Ste. Anne. Anne Zoning By-law, By-law 8-2010, as amended;

WHEREAS, Section 80(1) of The Planning Act provides that a Zoning By-Law may be amended;

AND WHEREAS, Council has deemed it desirable and necessary to amend The Town of Ste. Anne Zoning By-law

NOW THEREFORE, the Council of the Town of Ste. Anne, in meeting duly assembled, enacts as follows:

1. That Zoning Map, being part of The Town of Ste. Anne Zoning By-law No. 8-2010, Appendix "A", is hereby amended in order that the area generally described as being: Part Block 2 Plan 26201, 255 St. Alphonse Ave.

BE HEREBY re-zoned from "RS" Residential Single Family to "RM" Residential Multi Family Zone.

BE IT RESOLVED that this by-law now receive third and final reading.

Carried

104 – 17 By-Law 7-2016 Lanouette – Gagnon

By-Law 7 – 2016 Being a by-law of the Town of Ste. Anne to establish a rate for collection and transportation of solid waste and recyclable materials as a special service for the years 2017 to 2023 inclusive.

WHEREAS Section 312 of *The Municipal Act* (hereinafter known as the "Act") of Manitoba, provides in part as follows:

312 If approved by by-law, a municipality may provide, as a special service to all or part of the municipality, the following:

- e) the collection and transportation of waste or recyclable materials;

AND WHEREAS subsection 320(1) of the Act provides as follows:

320(1) Subject to subsections (2) to (6) and subsection 321(4), a council may by By-law

- (a) approve the local improvement or special service as set out in the plan or proposal; and
- (b) authorize the municipality to impose taxes as set out in the plan or proposal.

AND WHEREAS the Council of the Town of Ste. Anne has prepared Special Service Plan No. 1-2017 to establish per parcel rates for the collection and transportation of solid waste and recyclables for the Town of Ste. Anne as a Special Service pursuant to Part 10 of the Act;

AND WHEREAS the requirements as prescribed in Sections 318, 319 and 320 of the Act have been complied with;

NOW THEREFORE the Council of the Town of Ste. Anne in regular (or special) session assembled, enacts as follows:

1. That pursuant to subsection 320(1) of the Act, the Town of Ste. Anne approves Special Service Plan No. 1-2017 attached hereto as Schedule "A".
2. That the Town of Ste. Anne levies an annual special service tax upon all benefiting properties within the Town as hereby described in Schedule "B".

Be it resolved that By-Law 7-2016 being a By-Law to establish a rate for collection and transportation of solid waste & recyclable materials as a special service for the years 2017 to 2023 inclusive receive second reading.

Carried

Be it resolved that By-Law 7-2016 being a By-Law to establish a rate for collection and transportation of solid waste & recyclable materials as a special service for the years 2017 to 2023 inclusive receive third and final reading.

Carried

Correspondence for Information

- A meeting between the Town of Ste. Anne and the R.M. of Ste. Anne is scheduled for April 19, 2017 at 7:15 PM at the RM of Ste. Anne municipal office.

- Fond Hôpital Ste. Anne fund Inc. – Health Walk, June 3rd, 2017

Council supports Fond Hôpital Ste. Anne fund health walk with their fundrais

- Ste. Anne Library – opportunity for engagement

The Ste. Anne library is putting together a “welcome bag” to all parents and their newborn infants who reside in the Town and Rural Municipality of Ste. Anne and has requested the support of the Town of Ste. Anne for promotional items. The town of Ste. Anne will be providing the Ste Anne Library with pens and town maps.

- Ste. Anne Library – Canada 150 Block Party

The library has approached the Town of Ste. Anne in regards to doing a big “block party” this summer to celebrate Canada 150/Summer reading club in late August or early September. The Town of Ste. Anne has agreed to support the library with street closures and advising the necessary parties involved.

- Council was informed of the Knights of Columbus annual meeting which is being held on May 2nd, 2017 at 7:00 PM.

- Council was informed of La Grande Traversée cyclist, a group of cyclists that will be travelling in the Town of Ste. Anne area on May 23rd and 24th, 2017. This was received for information purposes only.

- Council was given the opportunity to review the Municipal World magazine, Manitoba Association for Resource Recovery Corp annual report and Connections – Aboriginal Chamber of Commerce magazine.

- Municipal World magazine subscription – there was a discussion with Council in regards to keeping the Municipal World magazine subscription, a decision was made to leave it to the discretion of the CAO.

106 - 17
Gagnon

In Camera

Lanouette -

BE IT RESOLVED that Council of the Town of Ste. Anne dissolve into a committee as a whole in-camera to discuss personnel issues in a closed session in-camera at 8:15 pm and as per Section 83(1)(d) of The Municipal Act each member of Council of the Town of Ste. Anne is to keep in confidence the matters discussed at this session which is closed to the public under subsection 152(3) and that the committee decides to keep confidential until the matter is discussed at a meeting of the Council of the Town of Ste. Anne or of a committee conducted in public.

Carried

107-17

Re-open of Council Meeting

St. Vincent - Gagnon

Pursuant to section 152(4) of the Municipal Act;

BE IT RESOLVED, that the Council of the Town of Ste. Anne now come out of the in-camera session at 9:20 pm and therefore re-open regular council meeting of April 11, 2017 as per scheduled agenda.

Carried

108 - 17

Animal Control
Lanouette

St. Vincent -

WHEREAS the Town Animal Control Officer Service Agreement terminated in December 2015 and ACO continued providing services for the Town of Ste. Anne to present day;

AND WHEREAS the Town ACO has notified Council in December 2016 that she has now started employment with Rural Animal Management Services (RAMS) but wished to continue to provide her services until the Town enters into another Service Agreement with a ACO;

AND WHEREAS RFP were advertised to provide animal control and pound keeping services in according with the duties outlined in the Town's Animal Control By-Law n. 5 - 2008;

AND WHEREAS Council have reviewed the 2 (two) RFP's;

- a. Rural Animal Management Services (RAMS)
- b. Gerald Kochie, Animal Services

BE IT RESOLVED Rural Animal Management Services be hired for Animal Control with the Town of Ste. Anne at a cost of a \$275.00 retainer and with a 35% increase (\$370.00) starting January 2018 and a final retainer increase (\$500.00) starting January 2019;

BE IT ALSO RESOLVED that the contract between Rural Animal Management Services and the Town of Ste. Anne will end December 31, 2019.

Carried

109 - 17
Setlack

2015 Consolidated Financial Statements

Pelletier -

Be it resolved that the draft Audited Consolidated Statements for the year 2014 now be accepted as prepared by the firm, The Exchange Group.

Carried

110 - 17 **Adjournment**

Lanouette – St. Vincent

BE IT RESOLVED the meeting be adjourned.

9:38 pm

Carried

MAYOR, Richard Pelletier

Geneviève Gingras, CAO