



Town of Ste. Anne
Meeting Minutes

December 11, 2018 - Regular Meeting of Council - 7:00 PM

Members Present: Mayor Richard Pelletier
Councillor Yvan St. Vincent
Councillor Ginette Gagnon
Councillor Lyle Davis
Councillor Tiana Bohemier

Also, Present: Chief Administrative Officer, Marc Darker
Operation's Manager, John Desrochers

18-318

1. Adoption of Agenda

Councillor Bohemier
Councillor Gagnon

BE IT RESOLVED that the agenda duly presented to Council of December 11th, 2018 now be adopted as prepared.

Carried

2. Adoption of the Minutes

18-319

2.1 November 28th, 2018 Minutes

Councillor Davis
Councillor Gagnon

BE IT RESOLVED that the minutes of the regular meeting of Council of November 28th, 2018 now be accepted as circulated.

Carried

18-320

2.2 December 3rd, 2018 RM/Town Intermunicipal Meeting Minutes

Councillor Gagnon
Councillor Davis

BE IT RESOLVED that the minutes of the intermunicipal meeting between the RM of Ste. Anne and the Town of Ste. Anne of December 3rd, 2018 now be accepted as circulated.

Carried

18-321

2.3 December 4th, 2018 Minutes

Councillor Gagnon
Councillor Bohemier

BE IT RESOLVED that the minutes of the special meeting of Council of December 4th, 2018 now be accepted as circulated.

Carried

3. Business arising from the Minutes

4. Council / Committee / Staff Reports

18-322

4.1 SRRCD Minutes and Manager's Report

Councillor Bohemier
Councillor Gagnon

BE IT RESOLVED Council accepts the meeting minutes and manager's report from Seine Rat River Conservation District as received.

Carried

5. Delegation

5.1 7:15 pm - Shelley Napier of Napier Emergency Consulting

Shelley Napier provided Council with an update regarding the development and preparing of the Emergency Plan and Program for the Town of Ste. Anne.

6. Administration

18-323

6.1 Accounts Payable Report - November 2018

Councillor Gagnon
Councillor Davis

WHEREAS disbursements have been reviewed for the period of November 1st, 2018 to November 30th, 2018 ;
BE IT RESOLVED that all accounts listed on the Accounts Payable Report from cheque # 20181491 to # 20181667 totaling \$430,411.68 and all EFT entries be approved for payment.

Carried

18-324

6.2 Building Permit Report - November 2018

Councillor Davis
Councillor Gagnon

BE IT RESOLVED that the Building Permit Report for the month of November 2018 be accepted as presented.

Carried

6.2.1 Building Permits Review 2008 to 2018

Council acknowledges the 2008 - 2018 Building Permit Review as presented.

18-325

6.3 2019 Interim Budget

Councillor Bohemier
Councillor Gagnon

WHEREAS Section 163 of the Municipal Act states "*A council may adopt an interim operating budget to have effect only until the council adopts the operating budget for the fiscal year.*";

BE IT RESOLVED that Council of the Town of Ste. Anne adopt the following interim operating budget for the 2019 fiscal year:

General Government Services	\$640,150.00
Protective Services	\$748,500.00
Transportation Services	\$441,000.00
Environmental Health Services	\$220,500.00
Public Health & Welfare Services	\$2,200.00
Environment Development Services	\$2,000.00
Economic Development Services	\$33,500.00
Recreation and Cultural Services	\$239,500.00
Fiscal Service	\$954,500.00
Utility Operating Services	\$230,000.00
Total Basic Expenditures	\$3,511,850.00

Carried

18-326

6.4 Repeal 3rd Reading of By-Law 12-2018

Councillor Bohemier
Councillor Davis

WHEREAS By-Law 12-2018 was given second and third reading on November 13th, 2018; AND WHEREAS Steinbach Community & Regional Planning Services had requested that the Town of Ste. Anne rescind second and third reading;

BE IT RESOLVED that second and third reading for By-Law 12-2018 be rescinded;
BE IT FURTHER RESOLVED that a public hearing for By-Law 12-2018 be scheduled for January 8th, 2018.

Carried

18-327

6.5 Ste. Anne Police Board Appointment

Councillor Bohemier
Councillor Davis

WHEREAS the Ste. Anne Police Board Members consist of Anni Markmann, David Nelson and Councillor Lyle Davis;

BE IT RESOLVED Council appoint Roger Plouffe and Cornie Klassen to the Ste. Anne Police Board.

Carried

- 18-328 6.6 Ste. Anne Sport and Recreation 2017-2018 Audited Financial Statement
- Councillor Davis
Councillor Bohemier
- BE IT RESOLVED that the Sport et Loisirs Ste. Anne Sport and Recreation 2017-2018 Audited Financial Statement be accepted as presented.
- Carried
- 18-329 6.7 Lagoon Study Amendment of Schedule "B"
- Councillor Bohemier
Councillor Gagnon
- WHEREAS the Utility Reserve was budgetted to receive \$30,610;
AND WHEREAS Administration has recommended that an additional \$24,890 be transferred to the Utility Reserves to offset the forecasted surplus of \$55,500;
BE IT RESOLVED Council approve the recommendation received of transferring \$55,500 to the Utility Reserves.
- Carried
- 18-330 6.8 Accounts Receivable - Overdue Invoices
- Councillor Davis
Councillor Bohemier
- WHEREAS Roll 10528.000 and 7518.000 have an outstanding invoice in the amount of \$100.00 for cutting long grass on the properties;
BE IT RESOLVED Council approve the outstanding invoices to be transferred to their respective tax rolls.
- Carried
- 18-331 6.9 2017 Audited Financial Statement
- Councillor Gagnon
Councillor Bohemier
- BE IT RESOLVED that the Audited Financial Statement for the year ended in December 31st, 2017 be accepted as presented.
- Carried
- 7. Correspondence for Information**
- Council acknowledges the following correspondence received:
- 7.1 New Council Code of Conduct Legislation
- 7.2 Letter from Minister - Bill 12: The Red Tape Reduction and Government Efficiency Act, 2018
- 7.3 Traverse Road Speed Reduction
- 8. By-Laws**
- 18-332 8.1 By-Law 1-2019; Council Indemnities - 1st Reading
- Councillor Bohemier
Councillor Gagnon
- BE IT RESOLVED that By-Law 1-2019, being a By-Law of the Town of Ste. Anne to authorize the payment of indemnities to Council Members of the Town of Ste. Anne, be given first reading.
- Carried
- 18-333 8.2 By-Law 1-2019; Council Indemnities - 2nd Reading
- Councillor Gagnon
Councillor Bohemier
- BE IT RESOLVED that By-Law 1-2019, being a By-Law of the Town of Ste. Anne to authorize the payment of indemnities to Council Members of the Town of Ste. Anne, be given second reading.
- Carried

Council took a recess at 7:41 pm. The Mayor and CAO stepped outside of the chambers to speak with the media regarding questions about items on the agenda. The Mayor and CAO returned to their seats at 7:46 pm.

18-334

9. In Camera

Councillor Bohemier
Councillor Gagnon

BE IT RESOLVED that Council for the Town of Ste. Anne dissolve into a committee as a whole in a closed session in-camera at 7:46 pm to discuss the following:

- Personnel

And as per Section 83(1)(d) of the Municipal Act, each member of Council of the Town of Ste. Anne is *"to keep in confidence a matter discussed at a meeting closed to the public under subsection 152(3) and that the committee decides to keep confidential until the matter is discussed at a meeting of the council or of a committee conducted in public."*

Carried

9.1 Personnel

18-335

9.2 Out of In Camera

Councillor Bohemier
Councillor Gagnon

Pursuant to section 152(4) of the Municipal Act;

BE IT RESOLVED that Council of the Town of Ste. Anne now come out of the in-camera session at 8:07 pm and therefore re-open the regular council meeting of December 11th, 2018 as per scheduled agenda.

Carried

18-336

10. Personnel Matters

Councillor Bohemier
Councillor Davis

BE IT RESOLVED that Council hereby accepts the recommendation of the in-camera committee of the whole for the vacation time of all personnel who has more than the maximum time to be carried over to the year 2019 be approved to carry over all vacation time accrued.

Carried

18-337

11. Adjournment

Councillor Bohemier
Councillor Davis

BE IT RESOLVED that the meeting be adjourned at 8:10 pm.

Carried

Richard Pelletier,
Mayor

Marc Darker,
Chief Administrative Officer