



Town of Ste. Anne  
Meeting Minutes

January 8, 2019 - Regular Meeting of Council - 7:00 pm

Present: Mayor, Richard Pelletier  
Councillor, Yvan St. Vincent  
Councillor, Ginette Gagnon  
Councillor, Lyle Davis  
Councillor, Tiana Bohemier

Also, Present: Chief Administrative Officer, Marc Darker  
Operation's Manager, John Desrochers

19-01

**1. Adoption of Agenda**

Councillor Gagnon  
Councillor Bohemier

BE IT RESOLVED that the agenda duly presented to Council of January 8th, 2019 now be adopted as prepared.

Carried

**2. Adoption of the Minutes**

19-02

**2.1 December 11th, 2018 Minutes**

Councillor Davis  
Councillor Gagnon

BE IT RESOLVED that the minutes of the regular meeting of Council of December 11th, 2018 now be accepted as circulated.

Carried

**3. Business arising from the Minutes**

N/A

**4. Council / Committee / Staff Reports**

19-03

**4.1 SRRCD Minutes and Manager's Report**

Councillor Bohemier  
Councillor Gagnon

BE IT RESOLVED Council accepts the meeting minutes and manager's report from Seine Rat River Conservation District as received.

Carried

Councillor Bohemier provided Council with a verbal update regarding the Ste. Anne Library.

19-04

**4.2 Ste. Anne Library Minutes**

Councillor Davis  
Councillor Bohemier

BE IT RESOLVED Council accept the Ste. Anne Library Minutes of November 21st, 2018 as presented;  
BE IT FURTHER RESOLVED Council recognizes and appoints Elizebeth Kischook to the Ste. Anne Library Board;  
BE IT FURTHER RESOLVED Council is to set a meeting with the Ste. Anne Library Board.

Carried

- 5. Administration**
- 19-05 5.1 Accounts Payable Report - December 2018
- Councillor St. Vincent  
Councillor Bohemier
- WHEREAS disbursements have been reviewed for the period of December 1st to December 31st, 2018;  
BE IT RESOLVED that all accounts listed on the Accounts Payable Report from cheque # 20181669 to # 20181818 totaling \$342,255.33 and all EFT entries be approved for payment.
- Carried
- 19-06 5.2 Building Permit Report - December 2018
- Councillor Davis  
Councillor St. Vincent
- BE IT RESOLVED that the Building Permit Report for the month of December 2018 be accepted as presented.
- Carried
- 19-07 5.3 Signing Authority
- Councillor Bohemier  
Councillor Gagnon
- BE IT RESOLVED that the signing authority for the Town of Ste. Anne account at the Caisse Financial Group reflect the following:  
Mayor, Richard Pelletier or Councillor Yvan St. Vincent with C.A.O., Marc Darker or Finance Officer, Geneviève Gingras;  
BE IT FURTHER RESOLVED that all other existing signers be removed and the Caisse Financial Group be notified accordingly.
- Carried
- 19-08 5.4 2019 Board of Revision Date
- Councillor St. Vincent  
Councillor Bohemier
- BE IT RESOLVED that in accordance with Section 35(1) and (2) of the Municipal Assessment Act, the 2018 Board of Revision is set for September 10th, 2019 at 7:15 pm;  
BE IT FURTHER RESOLVED the Mayor be appointed the Presiding Officer of the Board, the CAO be appointed as the Secretary of the Board and all of Council be appointed to the 2019 Board of Revision for the Town of Ste. Anne.
- Carried
- 19-09 5.5 2019 Tax Sale Date
- Councillor Gagnon  
Councillor Bohemier
- WHEREAS pursuant to Section 365(2) of the Municipal Act, *Council may in any year designate the immediately preceding year or any earlier year as the year for which properties the taxes in respect of which are in arrears for the year must be offered for sale by auction to recover the tax arrears and costs.*  
BE IT RESOLVED the Designated Year for which properties in arrears be offered for sale by auction, be 2018 (meaning all properties with outstanding taxes from the year 2017 or prior);  
BE IT FURTHER RESOLVED that in accordance with s. 363 (1) of the Municipal Act, "costs" shall be the actual costs incurred for each parcel listed for the 2019 tax sale [plus administration fees of \$50.00 as set forth in Manitoba Regulation 50/97];  
BE IT FURTHER RESOLVED THAT the 2019 tax sale be held September 12th, 2019 at 9:00 am at the Town of Ste. Anne Council Chambers.
- Carried
- 19-10 **6. Public Hearing**
- Councillor Gagnon  
Councillor St. Vincent
- BE IT RESOLVED the Mayor Pelletier open the public hearing for RZ06-18 at 7:15 pm.
- Carried
- CAO read the notice.

- 19-11 6.1 7:15 pm - By-Law 12-2018; Re-Zoning of 106 Centrale
- Councillor St. Vincent  
Councillor Bohemier
- WHEREAS Council held a public hearing in regards to By-Law 12-2018 and Rezoning application RZ06-18 to rezone 106 Centrale from "RS" Residential Single to "CC" Commercial Central;  
AND WHEREAS no residents were in attendance to raise concerns or approval with RZ06-18;  
BE IT RESOLVED that an Conditional Use Permit be approved for the current residential house to remain on the property zoned "CC" for a period of 10 months;  
BE IT FURTHER RESOLVED the public hearing was closed at 7:30 pm .
- Carried
- 7. Correspondence for Action**
- 19-12 7.1 Ste. Anne Curling Club - Reimbursement Request
- Councillor Bohemier  
Councillor Davis
- WHEREAS the Ste. Anne Curling Board submitted a request to be reimbursed for fabric materials that were purchased to resurface the bench cushions in the lobby viewing area;  
BE IT RESOLVED Council approve the reimbursement in the amount of \$221.48.
- Carried
- 19-13 7.2 Eastman Tourism Membership
- Councillor St. Vincent  
Councillor Gagnon
- BE IT RESOLVED Council respectfully declines a membership with Eastman Tourism.
- Carried
- 19-14 7.3 Manitoba Housing - Properties for Sale
- Councillor St. Vincent  
Councillor Davis
- WHEREAS the Manitoba Housing Authority is selling two properties within the Town of Ste. Anne;  
AND WHEREAS they had approached the Town of Ste. Anne to ask if interested in purchasing either property;  
BE IT RESOLVED Council respectfully declines the offer to purchase either property from the Manitoba Housing Authority.
- Carried
- 8. Correspondence for Information**
- Council acknowledges the following correspondence received:
- 8.1 Eastman Pee Wee AA Selects North Thank you Letter
- 8.2 Manitoba Public Utilities Board Public Notice
- 8.3 Province of Manitoba Proposed Drainage Regulations
- 8.4 2019 Premier's Volunteer Service Award
- 9. By-Laws**
- 19-15 9.1 By-Law 11-2018; Special Services Rate - 2nd Reading
- Councillor Gagnon  
Councillor St. Vincent
- BE IT RESOLVED that By-Law 11-2018, being a By-Law of the Town of Ste. Anne to establish a rate for the following special services: highway construction and maintenance including sidewalks, fire and police protection, street lighting, snow removal and dust control, drainage construction and maintenance for the years 2019-2023, be given second reading.
- Carried

19-16	9.2	By-Law 11-2018; Special Services Rate - 3rd Reading																																	
		Councillor Davis Councillor St. Vincent																																	
		BE IT RESOLVED that By-Law 11-2018, being a By-Law of the Town of Ste. Anne to establish a rate for the following special services: highway construction and maintenance including sidewalks, fire and police protection, street lighting, snow removal and dust control, drainage construction and maintenance for the years 2019 - 2023, be given third and final reading.																																	
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19-19	9.5	By-Law 1-2019; Council Indemnities - 3rd Reading																																	
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19-20	9.6	By-Law 2-2019; Council Procedures - 1st Reading																																	
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		BE IT RESOLVED that By-Law 2-2019, being a By-Law of the Town of Ste. Anne to regulate the procedures and conduct of the council and its committees, be given first reading.																																	
						Carried																													

**10. Adjournment**

Councillor St. Vincent  
Councillor Bohemier

BE IT RESOLVED that the meeting be adjourned at 8:10 pm.

Carried

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Richard Pelletier,  
Mayor

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Marc Darker,  
Chief Administrative Officer