



Town of Ste. Anne  
Meeting Minutes

August 13, 2019 - Regular Meeting of Council - 07:00 PM

Present: Mayor, Richard Pelletier  
Councillor, Yvan St. Vincent  
Councillor, Ginette Gagnon  
Councillor, Lyle Davis  
Councillor, Tiana Bohemier

Also, Present: Chief Administrative Officer, Marc Darker  
Operation's Manager, John Desrochers

**1. Meeting Called to Order**

Mayor Richard Pelletier called the meeting to order at 7:00 p.m.

19-197

**2. Adoption of Agenda**

Councillor Bohemier  
Councillor Davis

BE IT RESOLVED that the agenda duly presented to Council of August 13, 2019 now be adopted as prepared.

Carried

19-198

**3. Council Minutes**

Councillor Gagnon  
Councillor Davis

BE IT RESOLVED that the minutes of the regular meeting of Council of July 16th, 2019 now be accepted as presented.

Carried

**4. Council / Committee / Staff Reports**

19-199

**4.1 Ste. Anne Library Minutes**

Councillor Bohemier  
Councillor Gagnon

BE IT RESOLVED Council accept the minutes of June 13, 2019 from the Ste. Anne Library as received;  
BE IT FURTHER RESOLVED Council accept the Librarians salary increase of a dollar effective July 1st, 2019;  
BE IT FURTHER RESOLVED Council ask that the Ste. Anne Library Board adhere to the Town of Ste. Anne Salary Scale for future wage increases for the Librarians.

Carried

19-200

**4.2 Councillor Leave of Absence**

Councillor St. Vincent  
Councillor Gagnon

WHEREAS Councillor Bohemier notified Council of her absence from the September 24th, 2019 regular meeting of Council;  
BE IT RESOLVED Council acknowledges Councillor Bohemier's leave of absence.

Carried

**5. Finance/Accounts**

19-201

**5.1 Accounts Payable Report - July 2019**

Councillor Gagnon  
Councillor Davis

WHEREAS disbursements have been reviewed for the period of July 1st to July 31st, 2019;  
BE IT RESOLVED that all accounts listed on the Accounts Payable Report from cheque # 20190842 to # 20190978 totaling \$192,295.51 and all EFT entries be approved for payment.

Carried

19-202	5.2	2019 Borrowing Authority	<p>Councillor Gagnon Councillor Davis</p> <p>WHEREAS Section 172 of the Municipal Act authorizes a municipality to borrow monies; AND WHEREAS Section 173(1) of the Municipal Act states "A Council may by resolution borrow money for operating expenses during a fiscal year, but the amount must not exceed the amount collected in taxes and grants in lieu of taxes in the previous fiscal year." AND WHEREAS the Council of the Town of Ste. Anne (herein referred to as the Corporation) may deem it necessary to borrow up to the sum of Seven Hundred and Fifty Thousand (\$750,000) to meet the current expenditures of the Corporation for the year 2019. BE IT RESOLVED that the Council of the Town of Ste. Anne hereby authorize borrowing for operating expenses from the Caisse Groupe Financier Ltée to a maximum amount of \$750,000 for the year 2019.</p>	Carried
19-203	5.3	2019 Annual Grants	<p>Councillor St. Vincent Councillor Bohemier</p> <p>WHEREAS Section 261(1) of the Municipal Act states "<i>A Council may make a grant to charitable or non-profit organizations, associations or corporations, other municipalities, local authorities or a municipal participation corporation</i>"; BE IT RESOLVED Council of the Town of Ste. Anne hereby authorize the payment of grants as per the 2019 Budget as follows:</p> <ol style="list-style-type: none"> <li>1. Bibliothèque Ste. Anne Library for an amount of \$26,000 to be used for operating purposes for 2019;</li> <li>2. Pulford Community Services Inc. for an amount of \$14,200 to cover costs of the recycling program for town residents;</li> <li>3. La Corporation de développement communautaire Ste. Anne Community Development Corporation for amounts as follows: <ol style="list-style-type: none"> <li>1. An amount of \$8,259.53 to be used for operating purposes in 2019;</li> <li>2. an amount of \$4,573.19 to Place Ste. Anne, year 13 of the 15-year agreement;</li> </ol> </li> <li>4. Villa Youville for an amount of \$25,000.00, year 7 of the 16-year agreement for the financial assistance towards the 24-unit Supportive Housing Complex;</li> <li>5. Ste. Anne Hospital for an amount of \$60,000.00, year 7 of the 10-year agreement for the Town's contribution towards the expansion of the Hospital;</li> <li>6. Ste. Anne Parish for the amount of \$1,215.50, year 8 of the 10-year agreement for the trenching on its property to help with drainage on Arena Rd.</li> <li>7. Accueil Kateri Food Bank in Ste. Anne for the amount of \$1,800 for operating costs in 2019.</li> </ol>	Carried
19-204	5.4	CRA Remittances Signing Authority	<p>Councillor Bohemier Councillor St. Vincent</p> <p>WHEREAS payroll deductions are remitted regularly to Canada Revenue Agency for the Town &amp; the Library; AND WHEREAS remittances are completed through online banking at Caisse Group Financier by a cashier on duty; BE IT RESOLVED Council authorize the Chief Administrative Officer, and in their absence, the Finance Officer, to remit the required payroll deductions via online banking with the Caisse Group Financier to Canada Revenue Agency, and bypass the second signature required and this exclusively for CRA remittances; BE IT FURTHER RESOLVED Council for the Town of Ste. Anne provides permission to the Caisse Group Financier to allow the Chief Administrative Officer and the Finance Officer to access the billing feature for the transfers of funds to the designated Canada Revenue Agency's online accounts.</p>	Carried
<b>6. New Business</b>				
19-205	6.1	Building Permit Report - July 2019	<p>Councillor Davis Councillor Bohemier</p> <p>BE IT RESOLVED that the Building Permit Report for the month of July 2019 be accepted as presented.</p>	Carried

- 19-206                    6.2    Subdivision Application #4351-19-8173; Pt. RL 59 Parish of Ste. Anne
- Councillor Bohemier  
                                 Councillor St. Vincent
- WHEREAS an application to subdivide a portion of River Lot 59 - Parish of Ste. Anne was submitted to Council;  
                                 BE IT RESOLVED a public hearing be scheduled for September 10th, 2019 at 7:30 pm.
- Carried
- 19-207                    6.3    AMM Leading Practices in Municipal Government
- Councillor Gagnon  
                                 Councillor St. Vincent
- BE IT RESOLVED Councillor Bohemier be authorized to attend the AMM Leading Practices in Municipal Government on October 11, 2019;  
                                 BE IT FURTHER RESOLVED Councillor Bohemier be paid for all out of pocket expenses as per the Indemnities By-Law should she attend.
- Carried
- 19-208                    6.4    AMBM - AGM & Strategic Planning Session
- Councillor Bohemier  
                                 Councillor Gagnon
- BE IT RESOLVED Mayor Pelletier be authorized to attend the AMBM AGM and Strategic Planning Session on November 8th and 9th, 2019;  
                                 BE IT FURTHER RESOLVED Mayor Pelletier be paid for all out of pocket expenses as per the Indemnities By-Law should he attend.
- Carried
- 19-209                    6.5    Arena Ice Rental Rates
- Councillor St. Vincent  
                                 Councillor Bohemier
- BE IT RESOLVED that Council approve the following ice rental rates for the 2019-2020 season:
- |                                 |                  |
|---------------------------------|------------------|
| Standard Ice Rate               | - \$135 per hour |
| Ste. Anne Minor Hockey Ice Rate | - \$115 per hour |
| School Ice Rate                 | - \$75 per day   |
- Carried
- 19-210                    6.6    2020 Council Meeting Dates
- Councillor Davis  
                                 Councillor St. Vincent
- BE IT RESOLVED that all regular Council Meetings for the year 2020 for the Town of Ste. Anne shall be at 7:00 pm on the following dates and that the notice of dates be posted at the Town of Ste. Anne:
- |                |                                       |
|----------------|---------------------------------------|
| JANUARY 2020   | Tuesday the 14th and Tuesday the 28th |
| FEBRUARY 2020  | Tuesday the 11th and Tuesday the 25th |
| MARCH 2020     | Tuesday the 10th and Tuesday the 24th |
| APRIL 2020     | Tuesday the 14th and Tuesday the 28th |
| MAY 2020       | Tuesday the 12th and Tuesday the 26th |
| JUNE 2020      | Tuesday the 9th and Tuesday the 23rd  |
| JULY 2020      | Tuesday the 14th                      |
| AUGUST 2020    | Tuesday the 11th                      |
| SEPTEMBER 2020 | Tuesday the 8th and Tuesday the 22nd  |
| OCTOBER 2020   | Tuesday the 13th and Tuesday the 27th |
| NOVEMBER 2020  | Tuesday the 10th                      |
| DECEMBER 2020  | Tuesday the 8th                       |
- Carried
- 7. Public Hearings**
- 19-211                    7.1    Open of Public Hearing - By-Law 8-2019
- Councillor Bohemier  
                                 Councillor Gagnon
- BE IT RESOLVED that the public hearing for By-Law 8-2019 was called to order at 7:15 pm by Mayor, Richard Pelletier.
- Carried

7.1.1 7:15 pm - By-Law 8-2019; Rezoning 55, 61 & 65 St. Gérard Street

**INTENT OF HEARING:** Council held a Public Hearing in regards to By-Law 8-2019, Rezoning Application RZ03-19, to rezone 55, 61 & 65 St. Gérard Street from "RS" Residential Single Family to "RM" Residential Multiple Family. The Applicant and a number of residents were in attendance and were offered the opportunity to raise concerns or approvals for the rezoning of aforesaid properties.

The Mayor called the Public Hearing to order at 7:15 pm;

The CAO read the notice;

**APPLICANT:** 6135367 Manitoba Inc. & KCB Construction 2018 Inc.

**OWNER(S):** Darrin Sharp & Melissa Peters (55 & 61 St. Gérard Street) and Guy & Ida Levesque (65 St. Gérard Street).

19-212

7.1.2 Close of Public Hearing for By-Law 8-2019

Councillor Gagnon  
Councillor St. Vincent

BE IT RESOLVED the Public Hearing was closed at 7:44 pm.

Carried

19-213

7.2 Open of Public Hearing for Subdivision File 4351-19-8170

Councillor Bohemier  
Councillor Gagnon

BE IT RESOLVED that the Public Hearing was called to order at 7:47 pm by Mayor, Richard Pelletier.

Carried

7.2.1 7:45 pm - Subdivision File 4351-19-8170

**INTENT OF HEARING:** Council held a Public Hearing in regards to Subdivision File 4351-19-8170, Lot 11 Plan 63488 RL 52 & 53 Parish of Ste. Anne. The Applicant and a number of residents were in attendance and were offered the opportunity to raise concerns or approvals for the proposed subdivision of the aforesaid property.

The Mayor called the Public Hearing to order at 7:45 pm;

The CAO read the notice;

**APPLICANT:** Ken Tallaire, T & T Properties Inc.

**OWNER(S):** T & T Properties Inc.

19-214

7.2.2 Close of Public Hearing for Subdivision File 4351-19-8170

Councillor Bohemier  
Councillor Gagnon

BE IT RESOLVED the Public Hearing was closed at 7:59 pm.

Carried

## 8. Unfinished Business

19-215

8.1 Subdivision File 4351-19-8170 Decision

Councillor Bohemier  
Councillor Gagnon

WHEREAS Council received and reviewed a subdivision application for Lot 11 Plan 63488 RL 52 & 53 Parish of Ste. Anne;

AND WHEREAS a Public Hearing was held to offer the opportunity for residents to raise concerns or approvals for the proposed subdivision;

BE IT RESOLVED the subdivision application be denied

Carried

19-216

8.2 Eastman Tourism Membership

Councillor Bohemier  
Councillor Davis

WHEREAS a representative of Eastman Tourism, Denise Dupat, provided information about Eastman Tourism and the benefits in having a membership with Eastman Tourism, which the cost would be pro-rated to half a year at the July 16th, 2019 regular meeting of Council;

AND WHEREAS the request to become a member was tabled.

BE IT RESOLVED the Town of Ste. Anne become a member with Eastman Tourism with the amount of the membership being pro-rated to half a year.

Carried

**9. By-Laws**

19-217

9.1 By-Law 8-2019; Rezone 55, 61 & 65 St. Gérard Street - 2nd Reading

Councillor Bohemier  
Councillor Gagnon

BE IT RESOLVED that By-Law 8-2019, being a By-Law of the Town of Ste. Anne to amend the Town of Ste. Anne Zoning By-Law 8-2010, be given second reading;  
BE IT FURTHER RESOLVED Council will not proceed with the rezoning of 55, 61 and 65 St. Gérard Street.

Name	Yes	No	Abstained	Absent
Councillor Bohemier	✓			
Councillor Davis	✓			
Councillor Gagnon	✓			
Mayor Pelletier	✓			
Councillor St. Vincent	✓			

Carried

9.2 By-Law 8-2019; Rezone 55, 61 & 65 St. Gérard Street - 3rd Reading

As per Resolution 217-19, Council did not proceed with the rezoning of 55, 61 and 65 St. Gérard Street, and therefore, By-Law 8-2019 did not receive third reading.

19-218

9.3 By-Law 9-2019; Rezone Pt. RL 59 Parish of Ste. Anne - 1st Reading

Councillor Bohemier  
Councillor Davis

BE IT RESOLVED that By-Law 9-2019, being a By-Law of the Town of Ste. Anne to amend the Town of Ste. Anne By-Law 8-2010, be given first reading;  
BE IT FURTHER RESOLVED that a Public Hearing being set for September 10th, 2019 at 7:30 pm.

Carried

**10. Communications**

Council acknowledges the following correspondence received:

10.1 Ste. Anne Lions Club Letter of Gratitude

10.2 Letter to Council - Stephane Pattyn; Ste. Anne Collaborative Community Corporation

**11. Notice of Motion**

19-219

**12. In Camera**

Councillor St. Vincent  
Councillor Davis

BE IT RESOLVED that Council for the Town of Ste. Anne dissolve into a committee as a whole in a closed session in-camera at 8:48 pm to discuss the following:  
- Negotiations  
And as per Section 83(1)(d) of the Municipal Act, each member of Council of the Town of Ste. Anne is to keep in confidence the matters discussed at this session which is closed to the public under subsection 152(3) and that the committee decides to keep confidential until the matter is discussed at a meeting of the Council of the Town of Ste. Anne or of a committee conducted in public.

Carried

12.1 Negotiations

19-220

12.2 Out of In Camera

Councillor Davis  
Councillor Bohemier

Pursuant to section 152(4) of the Municipal Act;  
BE IT RESOLVED that Council of the Town of Ste. Anne now come out of the in-camera session at 9:19 pm and therefore re-open the regular council meeting of August 13th, 2019 as per scheduled agenda.

Carried

19-221

12.3 2019 Tax Sale Reserve Bid & Designated Officer

Councillor Bohemier  
Councillor Davis

WHEREAS per Section 372 of the Municipal Act, "*A municipality may set any terms or conditions for the sale of a property to be sold for taxes, and may set a reserve bid in the amount of the tax arrears and costs in respect of the property*";

AND WHEREAS per Section 374 of the Municipal Act, "*A municipality may bid on and purchase property at a public auction and may direct a designated officer of the municipality to bid on or purchase property on its behalf*";

BE IT RESOLVED that the Town of Ste. Anne place a reserve bid of \$10,000 on all properties that are listed for tax sale;

BE IT FURTHER RESOLVED that the Council for the Town of Ste. Anne appoint the Chief Administrative Officer to bid on behalf of the Town of Ste. Anne at the September 12th, 2019 tax sale auction.

Carried

19-222

**13. Adjournment**

Councillor Gagnon  
Councillor Davis

BE IT RESOLVED that the meeting be adjourned at 9:20 pm.

Carried

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Richard Pelletier,  
Mayor

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Marc Darker,  
Chief Administrative Officer