



THE TOWN OF SAINTE-ANNE  
BY-LAW NO. 1-2019

BEING A BY-LAW OF THE TOWN OF SAINTE-ANNE AUTHORIZING PAYMENT OF INDEMNITIES TO COUNCIL MEMBERS OF THE TOWN OF SAINTE-ANNE.

WHEREAS, Section 124 of the Municipal Act, 1997, the Council of a Municipality may, by By-Law, fix remuneration for Members of Council, travelling and other expenses of Council and Employees of a Municipality.


Now therefore, the Council of the Town of Sainte-Anne in open Council assembled, enacts as follows:

1. THAT By-Law 1-2018 be repealed
  2. THAT in this by-law, the definition of regular meetings of Council include:
    - (a) A regular meeting of Council;
    - (b) The Town committees of which council is representative;
    - (c) Public Hearings.
  3. THAT the Mayor of the Town of Ste. Anne shall receive an annual compensation for the attendance of regular meetings of Council of Fourteen Thousand Five Hundred Dollars (\$14,500.00) in which the total compensation shall be payable by monthly installments of One Thousand Two Hundred Eight Dollars and Thirty-Three Cents (\$1,208.33);
  4. THAT the Deputy Mayor of the Town of Ste. Anne shall receive an annual compensation for the attendance of regular meetings of Council of Thirteen Thousand Fifty Dollars (\$13,050.00) in which the total compensation shall be payable by monthly installments of One Thousand Eight-Seven Dollars and Fifty Cents (\$1,087.50);
  5. THAT Councillors of the Town of Ste. Anne shall receive an annual compensation for the attendance of regular meetings of Council of Eleven Thousand Six Hundred Dollars (\$11,600.00) in which the total compensation shall be payable by monthly installments of Nine Hundred Sixty-Six Dollars and Sixty-Six Cents (\$966.66);
  6. THAT Commencing in 2020 and continuing as long as this by-law remains in force, the total annual compensations aforesaid in Section 3, 4 and 5 shall be increased according to the Consumer Price Index and/or a resolution of Council;
  7. Councillors may be excused from a regular meeting of council through a resolution at either the council meeting prior to the missed meeting or at the missed meeting. A non-communicated miss will be classed as an unexcused absence. During the summer months of July and August when regular meetings are scheduled on the one date, if the Councillor has not been properly excused, the non-communicated miss will be classed as 2 unexcused absences. Councillors must notify the office of their need to be excused from a regular meeting of council. The accepted reasons for an excused absence are limited to:
    - (a) If the Councillor is required to attend another meeting for which he/she is an appointed representative;
    - (b) Illness;
    - (c) If the date of the regular meeting of council is changed, and the councillor had a previous commitment.
- Councillors will be allowed 2 unexcused absences from the attendance of regular meetings of council per fiscal year after which point there will be a deduction of \$200 per meeting from their monthly indemnity for any unexcused absences from a regular meeting of council.
8. THAT any member of Council, if authorized by a resolution of council to attend a meeting, or is present at a special Meeting of Council, shall be paid:
    - (a) An indemnity of Seventy-Five dollars (\$75.00) per meeting if less than four (4) hours;
    - (b) An indemnity of one hundred and fifty dollars (\$150.00) if more than 4 hours, but shall not include regular meetings of Council;

- (c) That where a member of Council receives an indemnity or expenses from another board, the Councillor shall not apply for or be paid a second time;
  - (d) Where a Councillor represents Council on a board, no remuneration shall be paid for volunteer time spent by that Councillor on that board.
9. THAT if a member of Council attends a meeting which is not authorized by a resolution of Council or attend a board meeting where the member has not been assigned by Council:
- (a) No travel expenses or out of pocket expenses will be reimbursed;
  - (b) No indemnity will be paid;
  - (c) If the meeting is called and occurs between scheduled Council Meetings, a resolution may be passed at the next Council Meeting.
10. THAT all members of council may claim the actual costs of purchased meals providing receipts are produced for payment for all individual meals taken when absent from home and on business for the Town of Ste. Anne and/or committees when not included as part of the registration fee and duly authorized in advance by the Council of the Town of Ste. Anne. In cases where receipts are not available or produced, the following maximum amounts will be paid:
- (i) \$ 15.00 when absent during the breakfast meal;
  - (ii) \$ 20.00 when absent during luncheon meal;
  - (iii) \$ 25.00 when absent during dinner meal;
  - (iv) \$ 60.00 per day if council member is absent for the entire day.
11. THAT the price paid per kilometer be Fifty Cents (0.50 cents) per kilometer travelled beyond the limits of the Town of Ste-Anne on municipal business duly adopted by this By-law, and that this rate also be available to employees duly authorized in advance by the Council of the Town of Ste. Anne or committees of Council to attend conferences or meetings on behalf of the Town of Ste. Anne.
12. THAT this By-law be effective January 1<sup>st</sup>, 2019.
13. THAT no indemnities or expenses for which provision is made in Section 7 and 9 shall be paid until an account has been filed with the Chief Administrative Officer.

DONE AND PASSED by the Council of the Town of Sainte-Anne in session duly assembled, this 8<sup>th</sup> day of January, 2019.

  
MAYOR, Richard Pelletier

  
C.A.O., Marc Darker

Read a first time this 11<sup>th</sup> day of December, 2018  
Read a second time this 11<sup>th</sup> day of December, 2018  
Read a third time this 8<sup>th</sup> day of January, 2019